

“Questionnaire for management personnel”

School ID number			Questionnaire type code	0	1	Respondent's ID Number			
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I. Registration

1.1. School ID:			1.2 Name of school:	
1.3 Respondents name:				

1.4 Survey date:	Month		Date			1.5 Start time:	Hour		Minute	
						1.6 Finish time:	Hour		Minute	

FIELD INTERVIEWER									
1.7 Name of field interviewer						1.8 Code			
1.9 Date of field interviewers verification and confirmation							Month		Day
Signature of field interviewer									
DATA ENTRY OPERATOR									
1.10. 1 st Entry Operator name						1.11. Code			
1.12. 2 nd Entry Operator name						1.13. Code			

Hello, my name is _____ from the MMCG Company, a survey firm. I am working on a project that is being implemented by MCA-Mongolia. We are trying to learn about TVET Project in your school and Mongolian VET sector. You have been invited to be a participant in this study. Your participation will improve the work being carried out by the project and will be highly appreciated.

If you agree to participate in this study, we will ask you questions about issues related to some background characteristics as well as questions about your experiences at the school. The questions should take about 80 minutes to answer.

Would you be willing to participate in this survey? (Surveyor must mark a “yes” or “no” even if the consent is done verbally)

Yes _____ No (End Interview)

Before we start, I will quickly describe your involvement in this study. Participation in this study is completely voluntary. You may refuse to answer any of the questions and you may stop me at any time to ask questions or to end the interview completely. Also, your participation in this study will be confidential. Your name and any other identifying information will be accessible only to the employees of the company conducting the survey and researchers working with the data. For example, your name or any information that could be used to identify you will never appear in any reports or publications.

Do you understand these conditions and are you still willing to participate? (Surveyor must mark a “yes” or “no” even if the consent is done verbally)

Yes _____ No (End Interview)

Name of Respondent

Signature of Respondent (if present)

Date

Signature of Investigator

Date

You may contact the research organization at the phone number below with any problems or questions you may have. We will be leaving a copy of this consent form with you.
For concerns after the interview, please contact Innovations for Poverty Action at **9500-6365**.

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II. Respondent background information

2.1.	Name								
2.2.	Surname								
2.3.	Date of birth	Year			Month		Day		
2.4.	Age								
2.5.	Gender	1. Male 2. Female							
2.6.	Please provide the following information about your education level and other related information?		Level of education	Degree earned		Years of Study / Years/	Subject area studied / Write it down/		
				Yes	No				
		1	Secondary school	1	2				
		2	Vocational Specialized Education	1	2				
		3	Technical and Vocational	1	2				
		4	Bachelor's Degree	1	2				
		5	Master's Degree	1	2				
2.7.	Do you have a teacher's professional title?	1. Yes 2. No → <i>Shift to question no 2.9</i>							
2.8.	If yes, what type of teacher's professional title?		Title	Yes	No	If Yes, Date obtained (Year)			
		1	Methodologist teacher	1	2	Year			
		2	Leading teacher	1	2	Year			
		3	Advisor teachers	1	2	Year			
2.9.	What is your current position at the school? (multiple answers)	1. Director 2. Deputy Director 3. Head of Training Department 4. Training Manager 5. Training department staff 6. Department dean of the general education 7. Department dean of the vocational education 8. Department dean of the technical education 9. School Social Worker 10. Accountant 11. Human Resource Specialist 12. Librarians 13. Quality Manager 14. Marketing Manager 15. Others (Please specify) _____							
2.10.	How many years have you served in this position at this school?	_____ , _____ (years) months							
2.11.	Please provide information on previous 10 year's employment history? (Excluding current position mentioned questions 2.9 and 2.10. if you held several position at the same organization, please list them all by	No	Holding Position	Organization			Duration (years)		
		1							
		2							
		3							
		4							
		5							
		6							
		7							
		8							

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	position and list from most current position to last)	
2.12.	How many hours per week are included in your labor contract?	<div> <div></div> <div></div> </div> <div>(hours per week)</div>
2.13.	Do you ever work overtime?	1. Yes 2. No → <i>Shift to question no 2.16.</i>
2.14.	If yes, how many hours, on average, do you work overtime each week?	<div> <div></div> <div></div> </div> <div>(hours per week)</div>
2.15.	Are you compensated for overtime hours?	1. Yes 2. No
2.16.	What is the net salary you receive as compensation for working at this school? /write down the amount of net salary after tax/	1. Below 300,000 tugrig 2. Between 300,001 –400,000tugrig 3. Between 400,001 –500,000 tugrig 4. Between 500,001 –600,000 tugrig 5. Between 600,001 –700,000 tugrig 6. Between 700,001 –800,000 tugrig 7. Between 800,001 – 900,000 tugrig 8. Between 900,001 – 1,000,000 tugrig 9. Between 1,000,001 – 1,200,000 tugrig 10. Above 1,200,001 tugrig .a Don't know .b Refused to answer
2.17.	Do you have an additional source of income alternative to your job at the school? (<i>excluding social welfare benefit</i>)	1. Yes 2. No .a Don't know .b Refused to answer
2.18.	What is your total household income (<i>includes salaries, pension, benefits and other sources of income</i>)	1. Below 300,000 tugrig 2. Between 300,001 –400,000tugrig 3. Between 400,001 –500,000 tugrig 4. Between 500,001 –600,000 tugrig 5. Between 600,001 –700,000 tugrig 6. Between 700,001 –800,000 tugrig 7. Between 800,001 – 900,000 tugrig 8. Between 900,001 – 1,000,000 tugrig 9. Between 1,000,001 – 1,200,000 tugrig 10. Above 1,200,001 tugrig .a Don't know .b Refused to answer
2.19.	Is your household income sufficient to cover your household monthly expenses?	1. Yes → <i>Shift to question no 2.21</i> 2. No .a Don't know → <i>Shift to question no 2.21</i> .b Refused to answer → <i>Shift to question no 2.21</i>
2.20.	What percentage of your monthly household expense does your monthly household income cover?	1. 81% - 99 % 2. 61% - 80 % 3. 41% - 60% 4. 21%-40% 5. Up to 20% .a Don't know .b Refused to answer

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2.21.	Please indicate the type of housing in which you reside? (choose one)	1. Ger 2. Private House 3. Apartment 4. Teacher dormitory 5. Student Dormitory 6. Non-Living Quarters 7. Other (please specify): _____			
2.22.	Do you have a landline? /record only landline/	1.	Yes→(record number)		
		2.	No		
2.23.	Do you have a cell phone? (If yes, record two cell phone numbers which access mainly)	1.	Yes→(record numbers)	Cell phone number #1	<input type="text"/>
		2.		Cell phone number #2	<input type="text"/>
		3.	No cell phone		
2.24.	E-mail address(es)	1.	E-mail address #1		
		2.	E-mail address #2		
		3.	No E-mail address		
2.25.	Residential Address	1. Aimag/City: _____ 2. Soum/District: _____ 3. Bagh/khoroo: _____ 4. Apartment/Street: _____ 5. Door number: _____ _____ _____			

III. School programs and students

3.1.	In your opinion how the number of the students at your school has changed in the last 3 years, compared to the previous 3 years?	1. Increased, greatly 2. Increased 3. Not changed→Shift to question no 3.4 4. Decreased→Shift to question no 3.3 5. Decreased, greatly →Shift to question no 3.3
3.2.	Why do you think that the number of students increased in the last 3 years? (multiple answer is possible)	1. The demand of the professional staff has increased 2. The demand of the professions of our school has increased 3. Capacity and efficiency of school has increased. 4. The government support to Vocational education has increased 5. The support from the international donor organizations to Vocational education has increased 6. The private business support to Vocational education has increased 7. Other (please specify): _____
3.3.	Why do you think that the number of students decreased in the last 3 years? (open question)	(Write).....
3.4.	Is student attrition a problem at your school?	1. Not a problem at all 2. A slight problem 3. Moderate problem 4. A serious problem
3.5.	What kind of activities does your school implement in order to try and increase the number of accepters to your school? (multiple answer is possible)	1. To organize informative and propaganda works on the school and the professions 2. To open new classes of the most demanded professions 3. To increase the number of enrollment to the classes with the most demanded profession 4. Do not organize works in this field 5. Other (please specify): _____

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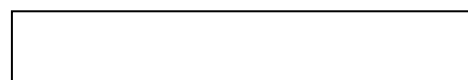
3.6.	Does your school have any policies in place that attempt to reduce student drop outs?	1. Yes 2. No .a Don't know .b Refused to answer																																								
3.7.	Does your school have any policies in place that attempt to reduce student absenteeism?	1. Yes 2. No .a Don't know .b Refused to answer																																								
3.8.	Does your school organize any of the following activities to improve students' interest, attitude and success?	<table border="1"> <thead> <tr> <th>No</th><th>Type of study</th><th>Yes</th><th>No</th><th>Don't know</th></tr> </thead> <tbody> <tr> <td>1</td><td>School-wide competitions</td><td>1</td><td>2</td><td>.a</td></tr> <tr> <td>2</td><td>Short-term trainings in cooperation with other schools</td><td>1</td><td>2</td><td>.a</td></tr> <tr> <td>3</td><td>Student apprenticeships with teachers</td><td>1</td><td>2</td><td>.a</td></tr> <tr> <td>4</td><td>Guest speakers and interviews</td><td>1</td><td>2</td><td>.a</td></tr> <tr> <td>5</td><td>Study tours at local businesses and factories</td><td>1</td><td>2</td><td>.a</td></tr> <tr> <td>6</td><td>School award best students and thus encourage students</td><td>1</td><td>2</td><td>.a</td></tr> <tr> <td>7</td><td>Other (specify) _____ _____ _____ _____ _____</td><td>1</td><td>2</td><td>.a</td></tr> </tbody> </table>	No	Type of study	Yes	No	Don't know	1	School-wide competitions	1	2	.a	2	Short-term trainings in cooperation with other schools	1	2	.a	3	Student apprenticeships with teachers	1	2	.a	4	Guest speakers and interviews	1	2	.a	5	Study tours at local businesses and factories	1	2	.a	6	School award best students and thus encourage students	1	2	.a	7	Other (specify) _____ _____ _____ _____ _____	1	2	.a
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3.9.	<p>To the best of your knowledge how often do the following types of problems occur at your school?</p> <p>/ask by each line and put relevant code/</p> <p>1. Everyday 2. 3-4 times a week 3. Once a week 4. 2-3 times a month 5. Once a month 6. 1-2 times a quarter 7. Once a half year 8. Once a year 9. Never .a Don't know .b Refused to answer</p>	<table border="1"> <thead> <tr> <th></th><th>Types of problems</th><th>#</th></tr> </thead> <tbody> <tr><td>1</td><td>Physical conflicts among students</td><td></td></tr> <tr><td>2</td><td>Robbery or theft</td><td></td></tr> <tr><td>3</td><td>Psychological pressure</td><td></td></tr> <tr><td>4</td><td>Student use of alcohol</td><td></td></tr> <tr><td>5</td><td>Student bullying</td><td></td></tr> <tr><td>6</td><td>Students acting disrespectful toward teachers</td><td></td></tr> <tr><td>7</td><td>Physical abuse of students by teachers</td><td></td></tr> <tr><td>8</td><td>Verbal abuse of teachers</td><td></td></tr> <tr><td>9</td><td>Teachers' alcohol consumption</td><td></td></tr> </tbody> </table>		Types of problems	#	1	Physical conflicts among students		2	Robbery or theft		3	Psychological pressure		4	Student use of alcohol		5	Student bullying		6	Students acting disrespectful toward teachers		7	Physical abuse of students by teachers		8	Verbal abuse of teachers		9	Teachers' alcohol consumption											
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3.10.	<p>To the best of your knowledge how big of a problem are the following at your school?</p> <p>/ask by each line and put relevant code/</p> <p>1. Not a problem 2. Minor problem 3. Moderate problem 4. Serious problem .a Don't know .b Refused to answer</p>	<table border="1"> <thead> <tr> <th></th><th>Types of problems</th><th>#</th></tr> </thead> <tbody> <tr><td>1</td><td>Students tardiness</td><td></td></tr> <tr><td>2</td><td>Student absenteeism</td><td></td></tr> <tr><td>3</td><td>Student laziness</td><td></td></tr> <tr><td>4</td><td>Student dropping out</td><td></td></tr> <tr><td>5</td><td>Student apathy</td><td></td></tr> <tr><td>6</td><td>Lack of parental involvement</td><td></td></tr> <tr><td>7</td><td>Student come to school unprepared</td><td></td></tr> <tr><td>8</td><td>Student poor health</td><td></td></tr> <tr><td>9</td><td>Insufficient number of teachers</td><td></td></tr> </tbody> </table>		Types of problems	#	1	Students tardiness		2	Student absenteeism		3	Student laziness		4	Student dropping out		5	Student apathy		6	Lack of parental involvement		7	Student come to school unprepared		8	Student poor health		9	Insufficient number of teachers											
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IV. School staffing

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4.1.	To the best of your knowledge are there teachers who voluntarily ended their jobs during the academic year of 2011-2012?	1. Yes 2. No → <i>Shift to question no 4.7</i>																																								
4.2.	What were the main reasons teacher(s) voluntarily ended their services in academic year of 2011-2012?	<table border="1"> <thead> <tr> <th></th><th>Reasons for Leaving</th><th>Yes</th><th>No</th></tr> </thead> <tbody> <tr><td>1</td><td>Salary was considered too low</td><td>1</td><td>2</td></tr> <tr><td>2</td><td>Workload was considered too high</td><td>1</td><td>2</td></tr> <tr><td>3</td><td>Social benefits were considered insufficient</td><td>1</td><td>2</td></tr> <tr><td>4</td><td>Decided to take up employment elsewhere</td><td>1</td><td>2</td></tr> <tr><td>5</td><td>Trade that was taught was closed down</td><td>1</td><td>2</td></tr> <tr><td>6</td><td>Left post to pursue further education</td><td>1</td><td>2</td></tr> <tr><td>7</td><td>Left post because of family and/or personal reasons</td><td>1</td><td>2</td></tr> <tr><td>8</td><td>Retirement</td><td>1</td><td>2</td></tr> <tr><td>9</td><td>Other (specify) _____</td><td>1</td><td>2</td></tr> </tbody> </table>		Reasons for Leaving	Yes	No	1	Salary was considered too low	1	2	2	Workload was considered too high	1	2	3	Social benefits were considered insufficient	1	2	4	Decided to take up employment elsewhere	1	2	5	Trade that was taught was closed down	1	2	6	Left post to pursue further education	1	2	7	Left post because of family and/or personal reasons	1	2	8	Retirement	1	2	9	Other (specify) _____	1	2
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4.3.	To the best of your knowledge were there vocational theory teachers who voluntarily ended their jobs during the academic year of 2011-2012?	1. Yes 2. No → <i>Shift to question no. 4.5</i> .a Don't know → <i>Shift to question no. 4.5</i> .b Refused to answer → <i>Shift to question no. 4. 5</i>																																								
4.4.	How difficult was it to fill vacant vocational theory teaching positions in the academic year 2011-2012?	1. Not difficult 2. Somewhat difficult 3. Neither difficult or easy 4. Very difficult 5. Not all vacancies were filled 6. No need to fill up the vacancies																																								
4.5.	To the best of your knowledge were there practical teachers who voluntarily ended their jobs during the academic year of 2011-2012? (this includes combined both vocational theory and practice teacher)	1. Yes 2. No → <i>Shift to question no 4.7</i> .a Don't know → <i>Shift to question no. 4.7</i> .b Refused to answer → <i>Shift to question no. 4.7</i>																																								
4.6.	How difficult was it to fill in the missing vocational practice teachers' vacancy positions, academic year 2011-2012?	1. Not difficult 2. Somewhat difficult 3. Neither difficult or easy 4. Very difficult 5. Not all vacancies were filled 6. No need to fill up the vacancies																																								
4.7.	Did your school open new trades and take enrollment in the academic year of 2011-2012?	1. Yes 2. No → <i>Shift to question no. 4.11</i>																																								
4.8.	Had your school prepared a teacher for the newly opened trade?	1. Yes → <i>Shift to question no. 4.11</i> 2. No																																								
4.9.	Was it difficult to find a vocational theory teacher to teach the newly opened	1. Not difficult 2. Somewhat difficult 3. Neither difficult or easy																																								



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	trade lesson?	4. Very difficult 5. Still needed new academic teacher 6. No more academic teacher needed
4.10.	Was it difficult to find a vocational practice teacher to teach the newly opened trade lesson?	1. Not difficult 2. Somewhat difficult 3. Neither difficult or easy 4. Very difficult 5. Still needed new practical teacher 6. No more practical teacher needed
4.11.	Is teacher absenteeism a problem at your school?	1. Not a problem at all 2. A slight problem 3. Moderate problem 4. A serious problem
4.12.	In general, do you feel that the teachers in your school possess sufficient knowledge and training in their respective areas to teach courses well?	1. Full enough 2. Enough 3. Average 4. Not enough 5. Not enough, completely

V. School facilities

5.1	Does your school have following facility? If yes, how would you assess the quality of this school facility? /ask by each line/	#	Facilities	Does your school have following facilities?		Quality				
				Yes	No	Excellent	Good	Average	Bad	Worst
		1	Class Cabinet	1	2	1	2	3	4	5
		2	Practice Cabinet	1	2	1	2	3	4	5
		3	Laboratory	1	2	1	2	3	4	5
		4	Gymnasium	1	2	1	2	3	4	5
		5	Dormitory	1	2	1	2	3	4	5
		6	Library	1	2	1	2	3	4	5
		7	Other(<i>specify</i>)			1	2	3	4	5

VI. School management

6.1.	Has your school adopted a strategy plan?	1. Yes 2. No→ <i>Shift to question no 6.4</i> .a Don't know→ <i>Shift to question no. 6.4</i> .b Refused to answer→ <i>Shift to question no. 6.4</i>
6.2.	In what year was this strategy plan developed?	Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> (Record year) .a Don't know .b Refused to answer
6.3.	Whose responsibility is it to oversee the implementation of this strategy plan? (multiple answers)	1. Director 2. Vice-Director 3. Head of Training department 4. Monitoring manager 5. Training Managers 6. Department Deans 7. Human Resource Specialists 8. Social Workers 9. Teachers 10. Governing board

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		11. Other(<i>specify</i>) _____ .a Don't know .b Refused to answer				
6.4.	Has your school adopted a human resource capacity building plan?	1. Yes 2. No→ <i>Shift to question no. 6.8</i> .a Don't know→ <i>Shift to question no. 6.8</i> .b Refused to answer→ <i>Shift to question no. 6.8</i>				
6.5.	In what year was this human resource capacity building plan first adopted?	<div>Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> (Record year)</div> .a Don't know .b Refused to answer				
6.6.	Whose responsibility is it to oversee the implementation of human resource capacity building plan? (multiple answers)	1. Director 2. Vice-Director 3. Head of Training department 4. Monitoring manager 5. Training Managers 6. Department Deans 7. Human Resource Specialists 8. Social Worker 9. Teachers 10. Other(<i>specify</i>) _____ .a Don't know .b Refused to answer				
6.7.	Does the human resource capacity building plan include capacity building activities to improve teachers' knowledge and skills?	1. Yes 2. No .a Don't know .b Refused to answer				
6.8.	Which of the following activities are organized at your school to support new teachers? (ask by each line)	# 1 2 3 4 5 6 7	Support type Special program for new/young teachers Reducing teaching hours/increasing preparation hours Developing lesson plan with teachers of common subject Enrolling new/young teachers into trainings and seminars Helping through providing assistant teacher etc. Setting to work as apprentice for experienced teachers Taking constant tips and advices from older teachers	Yes 1 1 1 1 1 1 1	No 2 2 2 2 2 2 2	Don't know .a .a .a .a .a .a .a
6.9.	Which of the following activities are organized at your school to support all teachers? (Multiple answers)	# 1 2 3 4 5	Support type Reducing teaching hours/Increasing preparation hours Developing lesson plan with teachers of common subject Enrolling teachers into trainings and seminars Developing information resource for teachers Providing teachers with equipment (computer, internet and etc)	Yes 1 1 1 1 1	No 2 2 2 2 2	Don't know .a .a .a .a .a
6.10.	Does your school have a system in place to assess teacher performance?	1. Yes 2. No→ <i>Shift to question no. 6.13</i> .a Don't know→ <i>Shift to question no. 6.13</i> .b Refused to answer → <i>Shift to question no. 6.13</i>				

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6.11.	Since what year has this system been in place?	<div>Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> (record year)</div> <div>.a Don't know</div> <div>.b Refused to answer</div>
6.12.	Whose responsibility is it to oversee this system? (Multiple choices)	<div>1. Director</div> <div>2. Vice-Director</div> <div>3. Head of Training department</div> <div>4. Monitoring manager</div> <div>5. Training Managers</div> <div>6. Department Deans</div> <div>7. Human Resource Specialists</div> <div>8. Social Worker</div> <div>9. Teachers</div> <div>10. Other(specify) _____</div> <div>.a Don't know</div> <div>.b Refused to answer</div>
6.13.	Has your school adopted a Labor and Environmental Safety Plan?	<div>1. Yes</div> <div>2. No→ Shift to question no. 6.16</div> <div>.a Don't know→ Shift to question no. 6.16</div> <div>.b Refused to answer→ Shift to question no. 6.16</div>
6.14.	In what year was this Labor and Environmental Safety Plan first adopted?	<div>Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> (Record year)</div> <div>.a Don't know</div> <div>.b Refused to answer</div>
6.15.	Whose responsibility is it to oversee the implementation of this safety plan? (Multiple choices)	<div>1. Director</div> <div>2. Vice-Director</div> <div>3. Head of Training department</div> <div>4. Monitoring manager</div> <div>5. Training Managers</div> <div>6. Department Deans</div> <div>7. Human Resource Specialists</div> <div>8. Social Worker</div> <div>9. Teachers</div> <div>10. Other(specify) _____</div> <div>.a Don't know</div> <div>.b Refused to answer</div>
6.16.	Does your school have a system in place for equipment maintenance and repair?	<div>1. Yes</div> <div>2. No→ Shift to question no. 6.19</div> <div>.a Don't know→ Shift to question no. 6.19</div> <div>.b Refused to answer→ Shift to question no. 6.19</div>
6.17.	In what year was this maintenance and repair system first adopted?	<div>Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> (record year)</div> <div>.a Don't know</div> <div>.b Refused to answer</div>
6.18.	Who is in charge of the system for equipment repair and maintenance? (Multiple choices)	<div>1. Director</div> <div>2. Vice director</div> <div>3. Head of Training department</div> <div>4. Monitoring manager</div> <div>5. Training managers</div> <div>6. Department deans</div> <div>7. Human Resource Specialists</div> <div>8. Social Worker</div> <div>9. Teachers</div> <div>10. School repairmen</div> <div>11. Others(specify) _____</div> <div>.a Don't know</div> <div>.b Refused to answer</div>

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6.19.	Has your school adopted Public and Private Sector Partnership Support Policy?	1. Yes 2. No → <i>Shift to question 21.</i> .a Don't know → <i>Shift to question 6.21.</i> .b Refused to answer → <i>Shift to question 6.21.</i>
6.20.	Since when has this been implemented?	Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> (record year) .a Don't know .b Refused to answer
6.21.	Does your school have a system in place to provide graduating students with assistance in finding employment upon graduation?	1. Yes 2. No .a Don't know .b Refused to answer
6.22.	Is there a position at your school that oversees social partnership exclusively?	1. Yes 2. No → <i>Shift to next Section</i> .a Don't know → <i>Shift to next Section</i> .b Refused to answer → <i>Shift to next Section</i>
6.23.	Whose responsibility is it to oversee the implementation of social partnership activities? (Multiple answers)	1. Director 2. Vice-Director 3. Head of Training department 4. Monitoring manager 5. Training Managers 6. Department Deans 7. Human Resource Specialists 8. Social Worker 9. Teachers 10. Other(<i>specify</i>) _____ .a Don't know .b Refused to answer

VII. Administrator Professional Development

7.1.	1. Have you attended any professional development trainings or events in the following areas? 2. If yes, what type? 1. Workshop or Seminar 2. Certified Training 3. Credit Estimated Training 4. Other /Put relevant code in 'Type' column/ 3. If yes, who organized the training? /Please write/ .a Don't know .b Refused to answer 4. If yes, who sponsored the training? 1. Government 2. Ministry of Education 3. MCA-Mongolia 4. Other donor organization 5. Other .a Don't know .b Refused to answer /Mark relevant codes in		Training Subject Area	1. Attendance		2. Type	3. Organizer	4. Sponsor
				Yes	No			
		1	Effective management of VET reform: Government policy and legal reforms	1	2			
		2	Effective organizational management of VET providers/colleges	1	2			
		3	Effective financial reform of VET sector and colleges	1	2			
		4	VET campus management and performance	1	2			
		5	Development of quality control and assurance systems	1	2			
		6	Monitoring and Evaluation, computer software use for VET practitioners	1	2			
		7	Survey methodologies for VET practitioners	1	2			
			Competency-based training and competency-based assessment	1	2			

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	'Sponsor' column/	8	Other 1(<i>specify</i>)	1	2			
		9	Other 2(<i>specify</i>)	1	2			
		10	Other 3(<i>specify</i>)	1	2			
7.2.	Has the representation of school management participated in the trip to study experiences, organized within the Project?	1. Yes 2. No → <i>Shift to question no. 7.5</i> .a Don't know → <i>Shift to question no. 7.5</i> .b Refused to answer → <i>Shift to question no. 7.5</i>						
7.3.	What do you think how was the international study tours?	1. Excellent 2. Good 3. Average 4. Bad 5. Worst						
7.4.	What kind of activities did your school do to disseminate and reflect the new experience and new idea gathered from study tour? (Multiple answers)	1. Organize training for teachers and staffs 2. Make an alteration to school internal order 3. Make changes curriculum content 4. Activities for improvement of school environment 5. Activities for improving the environment of the teachers study 6. Activities for improving the environment of the students' self study 7. Other (<i>specify</i>)..... .a Don't know .b Refused to answer						
7.5.	Has there been any change in the management system between the academic year 2010-2011 and 2011-2012?	1. Yes 2. No → <i>Shift to next Section.</i> .a Don't know → <i>Shift to next Section.</i> .b Refused to answer → <i>Shift to next Section.</i>						
7.6.	What was the reason of changing the management system? (Multiple answers), /Considering result of the sequential measures to improve legal framework of the vocational education and training sector implemented within the project of the MCA-Mongolia /	1. In accordance with requirements of law on the Vocational education and training and regulations 2. Changed to better align with market demands 3. School's categorization was modified 4. In order to improve the management level activities 5. Other (<i>specify</i>)..... .a Don't know .b Refused to answer						

VIII. ADOPTION OF COMPETENCY BASED TRAINING (CBT) CURRICULUM

8.1.	Have you developed and implemented a curriculum/plan to improve the knowledge and skills of teachers in relation to transfer to the CBT structure?	1. Yes 2. No → <i>Shift to question no. 8.3</i> .a Don't know → <i>Shift to question no. 8.3</i> .b Refused to answer → <i>Shift to question no. 8.3</i>
8.2.	What kind of curriculum/activities have you organized? (Multiple answers)	1. To organize domestic trainings to improve teaching methodologies 2. To invite the professionals and organize trainings and seminars 3. To exchange experiences 4. To involve to the trainings and practical trainings to

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		<p>increase the skills to work on the latest equipment</p> <p>5. To increase the skills to work in computer and internet space</p> <p>6. To use multimedia training materials in the trainings</p> <p>7. To organize trips to study the experiences of the similar foreign and domestic training organizations</p> <p>8. Other (Specify).....</p>
8.3.	Has your school piloted the CBT curriculum within the VET project?	<p>1. Yes</p> <p>2. No→ <i>Shift to question no. 8.9</i></p> <p>.a Don't know→ <i>Shift to question no. 8.9</i></p> <p>.b Refused to answer→ <i>Shift to question no. 8.9</i></p>
8.4.	Do you think it is possible to use the CBT curriculum developed under the VET project in the training?	<p>1. Yes, completely possible</p> <p>2. Yes, but needs re-improvement</p> <p>3. No, needs changes</p> <p>.a Don't know</p> <p>.b Refused to answer</p>
8.5.	Did teachers of your school participate to training for the implementation of the CBT curriculum within the VET project?	<p>1. Yes</p> <p>2. No→ <i>Shift to question no. 8.7</i></p> <p>.a Don't know→ <i>Shift to question no. 8.7</i></p> <p>.b Refused to answer→ <i>Shift to question no. 8.7</i></p>
8.6.	In your opinion how the teachers' competences have increased?	<p>1. Excellent</p> <p>2. Good</p> <p>3. Average</p> <p>4. Bad</p> <p>5. Worst</p> <p>.a Don't know</p> <p>.b Refused to answer</p>
8.7.	In your opinion what should be addressed more in order to improve the quality of training in the future? (Multiple answers)	<p>1. To improve the skills to work with equipment</p> <p>2. To improve curriculum development and teaching methodology according to the latest training content and curriculum</p> <p>3. To increase the skills to develop multimedia materials, work on computer and Internet</p> <p>4. To improve the level of foreign language knowledge</p> <p>5. Other (Specify).....</p> <p>.a Don't know</p> <p>.b Refused to answer</p>
8.8.	Is the CBT curriculum developed under the VET project used as the main curriculum at your school?	<p>1. Yes</p> <p>2. No</p> <p>.a Don't know</p> <p>.b Refused to answer</p>
8.9.	Did your teachers participate in Technical English training, organized within the project to improve teachers' knowledge?	<p>1. Yes</p> <p>2. No→ <i>Shift to question no. 8.13</i></p> <p>.a Don't know→ <i>Shift to question no. 8.13</i></p> <p>.b Refused to answer→ <i>Shift to question no. 8.13</i></p>
8.10.	In your opinion how the language level of the teachers has increased?	<p>1. Very good</p> <p>2. Good</p> <p>3. Average</p> <p>4. Bad</p> <p>5. Very bad</p> <p>.a Don't know</p> <p>.b Refused to answer</p>

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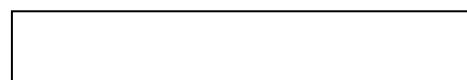
8.11.	Do the teachers participated to the training support to other professional teachers for searching new information and developing training materials?	1. Yes 2. No→ <i>Shift to question no. 8.13</i> .a Don't know→ <i>Shift to question no. 8.13</i> .b Refused to answer→ <i>Shift to question no. 8.13</i>
8.12.	If yes, how many hours in a week do they work with teachers?	<div style="border: 1px solid black; display: inline-block; width: 40px; height: 20px;"></div> hour .a Don't know .b Refused to answer
8.13.	Did your teachers participate in the training for teachers to teach multimedia lesson development and methodology, organized from MCA-Mongolia?	1. Yes 2. No .a Don't know .b Refused to answer
8.14.	How does your school support teachers in using multimedia training materials and developing curriculums?	1. Very good 2. Good 3. Average 4. Bad 5. Very bad .a Don't know .b Refused to answer
8.15.	How teachers are provided with the possibilities to teach lessons using the multimedia materials?	1. Very good 2. Good 3. Average 4. Bad 5. Very bad .a Don't know .b Refused to answer
8.16.	Does your school organize trainings jointly with professional organizations in order to improve the skills of teachers to work on the latest equipment?	1. Yes→ <i>Shift to question no. 8.18</i> 2. No .a Don't know→ <i>Shift to question no. 8.18</i> .b Refused to answer→ <i>Shift to question no. 8.18</i>
8.17.	If no, are there any programs/plans to be implemented?	1. Yes 2. No .a Don't know .b Refused to answer
8.18.	Is there a policy to prepare and practice new teachers out of the current teachers?	1. Yes 2. No .a Don't know .b Refused to answer
8.19.	What kind of measures is taken to provide the conditions of settle working for the teachers, involved in various trainings and improved their professions? (Multiple answers)	1. To make contract with special conditions 2. Salary increment 3. Giving incentives 4. Not taken any measure 5. Other (Specify) _____ .a Don't know .b Refused to answer

IX. POLICY ACTIVITIES TO SUPPORT VOCATIONAL EDUCATION TRAINING ORGANIZATIONS

9.1.	How effective is the law on Vocational Education and Training, which was adopted in 2009?	1. Very effective 2. Effective 3. Little effective 4. No visible effect 5. Not effective at all
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		.a Don't know .b Refused to answer
9.2.	The law on VET has effected/influenced the field of vocational education and organizations of the VET?	1. Yes 2. No .a Don't know .b Refused to answer
9.3.	How would you assess implementation of the law?	1. Excellent 2. Good 3. Average 4. Bad 5. Worst .a Don't know .b Refused to answer
9.4.	How would you assess the implementation of the VET financing system?	1. In reality this system is fully being implemented 2. Being implemented enough but should improve some part 3. Lack of the possibility of implementation 4. Not implemented .a Don't know .b Refused to answer
9.5.	Have you heard about the NCVET?	1. Yes 2. No→ <i>Shift to question no. 9.7</i>
9.6.	How much do you know about the goals and works of the NCVET?	1. Full enough information 2. Good 3. Average 4. Bad 5. Worst
9.7.	Do you know about the regional methodological center?	1. Yes 2. No→ <i>Shift to question no. 9.11</i>
9.8.	How do you assess activities of Regional methodological center?	1. Excellent 2. Good 3. Average 4. Bad 5. Worst .a Don't know .b Refused to answer
9.9.	How is your school work relationship with the regional methodological center?	1. Excellent 2. Good 3. Average 4. Bad 5. Worst .a Don't know .b Refused to answer
9.10.	Towards what types of activities have they worked together during academic year of 2011-2012? (Multiple answers)	1. Update the training program 2. Training for teachers 3. Making and updating the textbooks and guide books for teachers 4. Preparing and updating new textbooks 5. Other (Specify)..... 6. Never worked together or co-operated .a Don't know .b Refused to answer
9.11.	Did your school representative participate in regional discussion	1. Yes 2. No→ <i>Shift to next Section</i>



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	of supporting the Public Private Partnerships, hold in 2009?	.a Don't know→ <i>Shift to next Section</i> .b Refused to answer→ <i>Shift to next Section</i>
9.12.	The result of discussion of supporting the Public Private Partnerships has influenced the co-operation of your school and (private and public) units?	1. Yes, it influenced well 2. Yes, somehow 3. No couldn't influence well 4. Not at all .a Don't know .b Refused to answer

X. Collaboration with public and private sector

10.1.	Does the school collaborate with any private sector employers?	1. Yes 2. No→ <i>Shift to question no. 10.3</i> .a Don't know→ <i>Shift to question no. 10.3</i> .b Refused to answer→ <i>Shift to question no. 10.3</i>									
10.2.	On what types of activities does your school collaborate with these businesses?	#	Type of collaboration	Yes	No	Don't know	Refused to answer				
		1	On-the-job training	1	2	.a	.b				
		2	Developing a training curriculum	1	2	.a	.b				
		3	Competitive grants program	1	2	.a	.b				
		4	Providing graduates with employment	1	2	.a	.b				
		5	Setting practice sessions	1	2	.a	.b				
		6	Providing equipment sets assistance	1	2	.a	.b				
		7	Activity of assess the student skills	1	2	.a	.b				
10.3.	Does your school facilitate internships with partner companies?	1. Yes 2. No→ <i>Shift to question no. 10.6</i> .a Don't know→ <i>Shift to question no. 10.6</i> .b Refused to answer→ <i>Shift to question no. 10.6</i>									
10.4.	Do students receive monetary compensation for their industrial practice?	1. Yes, all students receive compensation when they do industrial practice 2. Yes, there are cases to do industrial practice without compensation 3. No → <i>Shift to question no. 10.6</i> .a Don't know→ <i>Shift to question no. 10.6</i> .b Refused to answer→ <i>Shift to question no. 10.6</i>									
10.5.	If Yes, does your school facilitate the signing of the contract of payment during the industrial practice?	1. Yes 2. No .a Don't know .b Refused to answer									
10.6.	According to getting the CBT system, to increase the involvement and responsibility of the private and public units, were the activities organized to advertise to those companies?	1. Yes 2. No→ <i>Shift to next Section.</i> .a Don't know→ <i>Shift to next Section.</i> .b Refused to answer→ <i>Shift to next Section.</i>									
10.7.	1. If yes, which of the following works are being implemented? 2. If yes,	№	Activities	1.Whether organized or not			2.Assessment				
				Yes	No	Don't know	Excellent	Good	Average	Bad	Worst
		1	Open days	1	2	.a	1	2	3	4	5
		2	Conference meeting	1	2	.a	1	2	3	4	5
		3	Advertisement	1	2	.a	1	2	3	4	5
		4	Work with employers federation	1	2	.a	1	2	3	4	5

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	how would you assess the result? /Ask by each line/	5	Organize meeting with head of the recruiting companies	1	2	.a	1	2	3	4	5
		6	Other (specify).....	1	2	.a	1	2	3	4	5

XI. Assistance from MCA-Mongolia and other donor organization

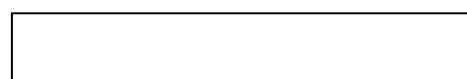
11.1.	Is your school involving to the activities of TVET project of the MCA-Mongolia	1. Yes 2. No→ <i>Shift to question no. 11.3</i> .a Don't know→ <i>Shift to question no. 11.3</i> .b Refused to answer → <i>Shift to question no. 11.3</i>
11.2.	If yes, what activities is your school involving? (Multiple answers)	1. Repair old school building 2. Build new school building 3. Repair practical sites 4. Build new practical sites 5. Update training curriculum 6. Renovate equipment 7. Update textbooks 8. Enroll teachers in trainings 9. Other (Specify)_____
11.3.	Has your school already received some type of assistance from MCA-Mongolia for improvement of the study environment?	1. Yes 2. No→ <i>Shift to question no. 11.10</i> .a Don't know→ <i>Shift to question no. 11.10</i> .b Refused to answer → <i>Shift to question no. 11.10</i>
11.4.	Has your school received assistance from MCA-Mongolia on renovating the training equipment?	1. Yes 2. No .a Don't know .b Refused to answer
11.5.	Did you receive donation on practical laboratory renovation and repair?	1. Yes 2. No .a Don't know .b Refused to answer
11.6.	Has your school received assistance on rehabilitation of practical sites?	1. Yes 2. No→ <i>Shift to question no. 11.8</i> .a Don't know→ <i>Shift to question no. 11.8</i> .b Refused to answer → <i>Shift to question no. 11.8</i>
11.7.	Has construction or rehabilitation work been finished?	1. Already finished and using it 2. Already finished and ready for use 3. Under construction 4. Starting to construct 5. Not yet started to construct
11.8.	Has your school received any assistance for improvement of the library?	1. Yes 2. No .a Don't know .b Refused to answer
11.9.	Has your school received instructional Media Equipment?	1. Yes 2. No .a Don't know .b Refused to answer

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11.10.	Did you receive equipment of the mining, road and building construction, agriculture sectors in framework of Humanitarian Assistance of the US Defense Department?	1. Yes 2. No→ <i>Shift to question no. 11.12</i> .a Don't know→ <i>Shift to question no. 11.12</i> .b Refused to answer → <i>Shift to question no. 11.12</i>
11.11.	How often equipments are used in training?	1. Always 2. Often 3. Sometimes 4. Rarely 5. Never

Competitive Grants Program

11.12.	Did your school participate to Competitive Grants program of Millennium Challenge Account – Mongolia?	1. Yes 2. No→ <i>Shift to next section.</i> .a Don't know→ <i>Shift to next section.</i> .b Refused to answer → <i>Shift to next section</i>																													
11.13.	If yes, for which program and which round did your school send proposal? (please put "1" in the related cell)	<table border="1"> <thead> <tr> <th>Type/ round</th><th>Round 1</th><th>Round 2</th></tr> </thead> <tbody> <tr> <td>Employers and training institutions Cooperation(ETIC)</td><td></td><td></td></tr> <tr> <td>Incubation and dissemination of best Practices (IDBP)</td><td></td><td></td></tr> </tbody> </table>	Type/ round	Round 1	Round 2	Employers and training institutions Cooperation(ETIC)			Incubation and dissemination of best Practices (IDBP)																						
Type/ round	Round 1	Round 2																													
Employers and training institutions Cooperation(ETIC)																															
Incubation and dissemination of best Practices (IDBP)																															
11.14.	How about the working group in Development of the project? <i>/Ask by each line/</i>	<table border="1"> <thead> <tr> <th rowspan="2">Partner</th><th colspan="2">Whether participated or not</th></tr> <tr> <th>Yes</th><th>No</th></tr> </thead> <tbody> <tr> <td>Director</td><td>1</td><td>2</td></tr> <tr> <td>Head of Training department and managers</td><td>1</td><td>2</td></tr> <tr> <td>Training Managers</td><td>1</td><td>2</td></tr> <tr> <td>Human Resource Specialists</td><td>1</td><td>2</td></tr> <tr> <td>Teachers</td><td>1</td><td>2</td></tr> <tr> <td>Representative of private unit</td><td>1</td><td>2</td></tr> <tr> <td>Specialist of province and district department of education and culture</td><td>1</td><td>2</td></tr> <tr> <td>Other (Specify).....</td><td>1</td><td>2</td></tr> </tbody> </table> .a Don't know .b Refused to answer	Partner	Whether participated or not		Yes	No	Director	1	2	Head of Training department and managers	1	2	Training Managers	1	2	Human Resource Specialists	1	2	Teachers	1	2	Representative of private unit	1	2	Specialist of province and district department of education and culture	1	2	Other (Specify).....	1	2
Partner	Whether participated or not																														
	Yes	No																													
Director	1	2																													
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Human Resource Specialists	1	2																													
Teachers	1	2																													
Representative of private unit	1	2																													
Specialist of province and district department of education and culture	1	2																													
Other (Specify).....	1	2																													
11.15.	Are you sure that the selection process of scholarship program was taken place fairly?	1. 100% 2. 90-99% 3. 80-89% 4. 70-79% 5. 60-69% 6. Below 59% .a Don't know .b Refused to answer																													
11.16.	Get selected for scholarship?	1. Yes 2. No .a Don't know .b Refused to answer																													
11.17.	The project took part in scholarship program is being implemented on school?	1. Yes 2. No → <i>Shift to next Section</i> .a Don't know → <i>Shift to next Section</i> .b Refused to answer → <i>Shift to next Section</i>																													
11.18.	What is implementation percentage of selected project for scholarship?	1. 100% 2. 90-99% 3. 80-89% 4. 70-79%																													



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		5. 60-69% 6. Below 59% .a Don't know .b Refused to answer
11.19.	/ Employers and training institutions cooperation/ Since the implementation has taken place with how many organization cooperation have been started?	1. Number <input type="text"/> <input type="text"/> 2. The project was not ETIC .a Don't know .b Refused to answer
11.20.	Have you developed CBT curriculum in framework of this project?	1. Yes 2. No→Shift to next section .a Don't know→Shift to next section .b Refused to answer →Shift to next Section
11.21.	If yes, how many CBT curriculums were developed?	1. Number <input type="text"/> <input type="text"/> .a Don't know →Shift to next section .b Refused to answer →Shift to next Section
11.22.	Are those CBT curriculums being used in training?	1. Yes 2. No .a Don't know .b Refused to answer

XII. Access to labor market information

		#	Type of collaboration	Yes	No	Don't know	Refused to answer
12.1.	What sources of information on labor market demands does your school rely on? /Ask by each line/	1	Local Councils	1	2	.a	.b
		2	AVET former)	1	2	.a	.b
		3	NSO	1	2	.a	.b
		4	Labor and Social Welfare Agency (former)	1	2	.a	.b
		5	Labor Exchange Central Office (LECO)			.a	.b
		6	Local Enterprises	1	2	.a	.b
		7	Research done by the school	1	2	.a	.b
		8	Internet	1	2	.a	.b
		9	Other (Specify):	1	2	.a	.b
12.2.	Based on the labor market information obtained what kinds of activities were implemented? (multiple answers)	1. Preparing the training program on demanding new occupations and enrolling 2. Increasing the capacity of rising demand of the occupations 3. Other (Specify)..... .a Don't know .b Refused to answer					
12.3.	Do have information about web site of the labor market information system developed in framework of TVET project of MCA-Mongolia?	1. Yes 2. No→Shift to question no. 12.11 .a Don't know→Shift to question no. 12.11 .b Refused to answer →Shift to question no. 12.11					
12.4.	Have you ever visited to the website?	1. Yes 2. No→Shift to question no. 12.11					
12.5.	Do you often visit this website?	1. Always 2. Often 3. Sometimes 4. Rare					

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		5. Not yet
12.6.	Has your school do any activities to introduce about labor market information system for teachers and students?	1. Yes 2. No .a Don't know .b Refused to answer
12.7.	Has the school created the database of the graduating students in the information system/networking to provide job opportunities for the graduates	1. Yes 2. No .a Don't know .b Refused to answer
12.8.	Was ever offered to work together from or was an Offer sent to any private organizations through this information system/networking?	1. Yes 2. No .a Don't know .b Refused to answer
12.9.	Based on the database, Is the school acting as an intermediary according to the vacancy notices of the companies and applicants requests for jobs?	1. Yes 2. No → <i>Shift to question no. 12.11</i> .a Don't know → <i>Shift to question no. 12.11</i> .b Refused to answer → <i>Shift to question no. 12.11</i>
12.10.	Around how many graduates were provided jobs?	1. Number <input type="text"/> <input type="text"/> <input type="text"/> .a Don't know .b Refused to answer
12.11.	Have you seen the labor market survey result conducted by the Cambridge Education and MEC companies?	1. Yes 2. No → <i>Shift to Next section</i>
12.12.	Has your school considered the result of the survey to its policy and activities?	1. Yes 2. No → <i>Shift to Next section</i> .a Don't know → <i>Shift to Next section</i> .b Refused to answer → <i>Shift to Next section</i>
12.13.	What types of activities were implemented? (multiple answers)	1. Preparing the training program on demanding new occupations and enrolling 2. Increasing the capacity of rising demand of the occupations 3. Other (Specify).....

School ID number			Questionnaire type code	0	1	Respondent's ID Number			
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XIII. LIBRARY

13.1.	According to VET project of MCA-Mongolia, Has your school received any donation of books from the Asia Foundation of the US?	1. Yes 2. No → <i>Shift to question no. 13.3</i> .a Don't know → <i>Shift to question no. 13.3</i> .b Refused to answer → <i>Shift to question no. 13.3</i>
13.2.	How often are the books used for teachers and students?	1. Always 2. Often 3. Sometimes 4. Rare 5. Not yet .a Don't know .b Refused to answer
13.3.	According to VET project of MCA-Mongolia, Has your school received any textbooks?	1. Yes 2. No → <i>Shift to question no. 13.5</i> .a Don't know → <i>Shift to question no. 13.5</i> .b Refused to answer → <i>Shift to question no. 13.5</i>
13.4.	How often are the textbooks used for teachers and students?	1. Always 2. Often 3. Sometimes 4. Rare 5. Not yet .a Don't know .b Refused to answer
13.5.	Do you know NLRC's website?	1. Yes 2. No → <i>Finish</i> .a Don't know → <i>Finish</i> .b Refused to answer → <i>Finish</i>
13.6.	How often do you visit NLRC's website?	1. Always 2. Often 3. Sometimes 4. Rare 5. Not yet → <i>Finish</i> .a Don't know → <i>Finish</i> .b Refused to answer → <i>Finish</i>
13.7.	Can you get information that can be used for improvement of teachers' teaching skills and other necessary information from this web site?	1. Yes 2. No

Thank you for participating

